



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD  
NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
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ARMY BULLETIN NO. 46

19 August 2003

**MANDATORY ANNUAL SHOWDOWN INSPECTION OF ORGANIZATIONAL CLOTHING, INDIVIDUAL EQUIPMENT (OCIE) AND PERSONAL CLOTHING (G4-POR)**

1. Army Bulletin No. 19, dated 13 Oct 02, Subject: Annual Showdown Inspection of OCIE & Personal Clothing is rescinded.

2. References:

a. Paragraph 15-4b, AR 700-84.

b. Paragraph 2-17i(1), AR 710-2.

c. Army Bulletin No. 21, dated 13 Jun 02, SUBJECT: Basic Issue of Organizational Clothing & Individual Soldier Equipment (OCIE).

3. All Commanders within the chain of command down to individual unit level, to include detachments, are required to complete a one hundred percent (100%) physical showdown inspection of all OCIE & Personal Clothing NLT **31 Dec 03**. This is a mandatory requirement for all assigned and attached Officers, Warrant Officers, Senior Non Commissioned Officers, Non Commissioned Officers and enlisted personnel. Reference 2.c, noted above, will be utilized as the base document for the showdown inspection.

4. Corresponding Central Issue Facility (CIF) OCIE Document and DA FORM 4886 (Issue-In-Kind-Personal Clothing Record) will be updated and verified for each individual soldier. Unit Commanders will ensure that all improperly sized or obsolete items of OCIE and personal clothing in the possession of their soldiers are turned-in and replaced as necessary. All excess OCIE issued on temporary hand receipts and previously not issued personal clothing stored in unit level supply rooms will be collected and reissued to individual soldiers with identified shortages. **Units are then directed to turn-in all remaining on-hand excess or obsolete items of OCIE and personal clothing to the CIF, Lawrenceville, New Jersey, NLT 31 Dec 03.**

5. All unit Commanders will complete and forward a signed memorandum, certifying that the one hundred percent (100%) physical showdown inspection was completed and that all on-hand excess and obsolete items of OCIE and personal clothing were turned-in. Memorandums will be forwarded through command channels and consolidated by each level of command. Each Battalion/ Squadron, Separate Company/Detachment size unit Commander, will complete required memorandum, indicating the overall totals for their level of command. MSC Headquarters will consolidate this information, indicating the over-all totals for their entire command and submit a single memorandum to the G4-POR, NLT **15 Jan 04**.

6. Commanders will report the following required listed information:

**EXAMPLE:**

a. Number of unit personnel currently assigned: 45  
b. Number of attached personnel: 15  
c. Total number of physical showdown inspections to be conducted (a+b): 60  
d. Number/percentage of individual physical showdown inspections completed: 30/50%  
e. Number/percentage of individual physical showdown inspections to be completed: 30/50%  
f. Date(s) of completed physical showdown inspection(s): 14 Jul 03, 15 Aug 03  
g. Date(s) physical showdown inspections are scheduled to be completed: 20 Sep 03  
h. Commander's Comments: As of 15 Aug 03, the one hundred percent (100%) physical showdown inspection has not been completed in that fifteen (15) soldiers are currently in an AWOL status (to include three (3) attached personnel) and an additional fifteen (15) soldiers are attending active duty schools.

**i. Commander's Validation: Based on documentation submitted by subordinate unit level commanders and on-site staff visits conducted by members of this headquarters, the undersigned validates the completion of the one hundred percent (100%) annual physical showdown inspection. This validation includes the initiation of Letters of Demand or Report of Surveys for all AWOL soldiers and the turn-in of all excess and obsolete on-hand items of OCIE and personal clothing for all the units of my command.**

7. Subject inspection will be formally entered on unit Yearly Training Calendars, Monthly Training Schedules and annotated on corresponding DA Form 1379 as they are conducted.

8. G4-POR POC is LTC Peter A. D'Elia, (609) 562-0274.

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